

**Sterling Heights**

44262 Phoenix Dr Sterling Heights, MI 48314-1465  
 Phone: (586)254-0770 Fax: (586)254-4790



**Grand Rapids**

941 52nd St SE Kentwood, MI 49508  
 Phone: (616)531-8558 Fax: (616)531-1021

**Lighting and Controls Prepays and Minimums**

\*EMI = Stocked at EMI

	Min Billing	Waived For	Freight Allowed
	\$0	Air cutoff: 1pm	\$4,000

	Min Billing	Waived For	Freight Allowed
	\$0	Air cutoff: 2pm	\$2,500



	Min Billing	Waived For	Freight Allowed
	\$50	Air cutoff: 1pm	\$1500

	Min Billing	Waived For	Freight Allowed
	Terms outlined below	Quick Stock Cutoff: 12pm est	Lamp Standard Orders: \$1,000
			Fixture Standard Orders: \$3500

GE Lighting, TLC, and Tetra fixture orders shipping to the lower 48 states with a net total of \$3,500 or less will be charged a \$75 service fee. GE Lamp orders with a net total of \$1,000 or less will be charged a \$75 service fee. If order does not meet freight allowed minimums outlined above, freight will be billed accordingly. Freight would be billed as follows: \$75 (prorated if multiple shipments) or freight amount by line, whichever is greater.

	Min Billing	Waived For	Freight Allowed
	\$300		\$2,500

	Min Billing	Waived For	Freight Allowed
	\$0	Air cutoff: 2pm	\$1,000

Orders shipping to the lower 48 states with a net total of \$1,000 or less will be charged a \$15 service fee for orders shipping to their branch, and \$25 for drop ship orders.

	Min Billing	Waived For	Freight Allowed
	\$100	Air cutoff: 2pm	For advantage accounts- \$750 (\$100 EDI/My Orders) NSD & ASD- \$1,000 (\$100 EDI/My Orders) \$5,000
	\$0		

Orders under \$100 faxed or emailed to EMI or Lutron will incur a \$20 handling which includes free freight. Orders under \$100 EDI or DIMS to EMI or Lutron will incur a \$10 handling fee which includes free freight. Any order under \$100 requiring expedited shipping such as 2<sup>nd</sup> day air or next day air will be charged \$20 (faxed or emailed) or \$10 (DIMS or EDI) handling fee plus the expedited shipping cost.

	Min Billing	Waived For	Freight Allowed
	\$50	\$10 small order fee Air cutoff: 3pm	\$2,000

	Min Billing	Waived For	Freight Allowed
	\$200	Air cutoff: 12pm	\$600

	Min Billing	Waived For	Freight Allowed
	\$0	Air cutoff: 3pm	<u>Stocking Distributors:</u> \$1,000 <u>Non-Stocking Distributors:</u> \$2,500 <u>Partner Distributors:</u> \$500

**For More Information Visit: [electricalmaterialsinc.com](http://electricalmaterialsinc.com)**  
 Terms as of September 2023 and are subject to change without notice

**Please contact**

orders@electricalmaterialsinc.com  
 quotes@electricalmaterialsinc.com  
 returns@electricalmaterialsinc.com